

OXFORD SCHOOL COMMITTEE

MINUTES OF MEETING

October 2, 2019 - 5:30 P.M.

School Committee Members Present: Daniel Coonan, Chairman (*late arrival*); David Cornacchioli, Vice Chairman; September Forbes, Secretary; and Palmina Griffin, Member

School Committee Members Absent: William Spitz, Member

Others Present: Dr. Elizabeth Zielinski, Superintendent; Justin Leduc, School Business Administrator; and Helen Coffin, Recording Secretary

CALL TO ORDER

Mr. Cornacchioli calls the meeting to order at 5:30 p.m. in the High School Community Room.

The purpose of this meeting is to review, edit, and finalize the School Committee 2019-2020 goals by setting key action items, timelines, and benchmarks. If time allows, the Committee will review and provide feedback on the Superintendent's 2019-2020 revised goals.

School Committee Goals. The Committee reviews their proposed 2019-2020 goals and recommends further additions including key actions and specific timeframes. The Executive Assistant will update the document with the changes/additions, as discussed.

Superintendent Goals. The Committee begins review of the Superintendent's revised 2019-2020 goals.

Goal #1 - Clarification is needed on Benchmarks/Evidence - what will this look like? Evidence of discussions, instructional framework, classroom instruction, etc.? How will the Superintendent lead the training? What is going on during the AdminTeam Meetings? Are there specific forms being used to ensure common standards among K-12 evaluations? Establish a model, provide training through video showing good/bad. Provide sample redacted evaluations. This evidence must be more specific by school. Dr. Liz will make suggested revisions to this goal.

Goal #2 - Identification of areas of growth must be included for each school/administrator.

Goal #3 - Mrs. Griffin feels this goal should be wrapped up and done.

Committee runs out of time and will continue discussion on Tuesday, October 8th at 5:00 p.m.

Meeting adjourned at 6:50 p.m.

Respectfully submitted,


Helen M. Coffin, Recording Secretary